

## Application Of The Concept Of Educational Administration In Improving The Effectiveness Of School Management

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### KATA KUNCI

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### ABSTRAK

Administrasi pendidikan merupakan komponen penting dalam menunjang efektivitas pengelolaan sekolah. Pengelolaan sekolah yang tidak didukung oleh sistem administrasi pendidikan yang baik cenderung mengalami berbagai permasalahan, seperti lemahnya perencanaan, kurangnya koordinasi, serta rendahnya mutu pengelolaan secara keseluruhan. Penelitian ini bertujuan untuk mengkaji penerapan konsep administrasi pendidikan dalam meningkatkan efektivitas pengelolaan sekolah. Penelitian ini menggunakan pendekatan kualitatif dengan jenis penelitian studi kepustakaan (library research), yaitu dengan menganalisis berbagai sumber literatur berupa buku referensi, artikel jurnal ilmiah, dan dokumen terkait yang relevan dengan administrasi pendidikan dan pengelolaan sekolah. Data dianalisis secara deskriptif-analitis untuk memahami konsep, prinsip, serta temuan penelitian terdahulu yang berkaitan dengan topik penelitian. Hasil kajian menunjukkan bahwa penerapan konsep administrasi pendidikan yang meliputi perencanaan, pengorganisasian, pelaksanaan, serta pengawasan dan evaluasi berperan penting dalam meningkatkan efektivitas pengelolaan sekolah. Administrasi pendidikan yang diterapkan secara sistematis mampu menciptakan tata kelola sekolah yang lebih tertib, efisien, transparan, dan akuntabel, serta mendorong terciptanya budaya kerja yang profesional di lingkungan sekolah. Dengan demikian, administrasi pendidikan tidak hanya berfungsi sebagai kegiatan administratif, tetapi juga sebagai instrumen strategis dalam meningkatkan mutu dan efektivitas pengelolaan sekolah secara menyeluruh.

### Abstract

Educational administration is an important component in supporting the effectiveness of school management. School management that is not supported by a good education administration system tends to experience various problems, such as weak planning, lack of coordination, and low overall management quality. This study aims to examine the application of the concept of educational administration in improving the effectiveness of school management. This research uses a qualitative approach with the type of library research, namely by analyzing various literature sources in the form of reference books, scientific journal articles, and related documents relevant to educational administration and school management. Data are analyzed descriptive-analytically to understand the concepts, principles, and findings of previous research related to the research topic. The results

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of the study show that the application of the concept of educational administration which includes planning, organizing, implementing, as well as supervision and evaluation plays an important role in increasing the effectiveness of school management. Education administration that is applied systematically is able to create more orderly, efficient, transparent, and accountable school governance, as well as encourage the creation of a professional work culture in the school environment. Thus, educational administration not only functions as an administrative activity, but also as a strategic instrument in improving the quality and effectiveness of school management as a whole.

## Introduction

With today's advancements, technology and knowledge are advancing, their benefits for all aspects of daily life are increasing. With technology and knowledge, its benefits for all aspects of daily life are increasing. Superior human resources are needed to participate and support the development, in and support the development mentioned above. One of the strategies to develop superior human resources is human resource education. The superior is education. The organization of education is very important for educational institutions, especially to deal with rapid changes in the environment, such as advances in knowledge and technology. It is essential for educational institutions, in particular to cope with rapid environmental changes, such as advances in knowledge and technology, especially to deal with rapid environmental changes, such as knowledge and technological advancements. To implement the management process of an educational organization, leaders of educational organizations need clear standards. As a result, orderly and orderly administration is needed in the world of education to improve skills, efficiency, quality, and effectiveness of work. Even to order and implement an educational organization in the management process, the leadership of an educational institution needs clear standards. To implement educational organizations in the management process, the leadership of educational institutions needs clear standards. Therefore, orderly and orderly administration is needed in the world of education in improving skills, efficiency, quality, and work efficiency. world of education to improve skills, efficiency, quality, and work effectiveness. (Tohar, 2022).

The implementation of education is essentially a planned process that aims to develop human potential as a whole. Education is not only oriented to academic achievement, but also to the formation of character, social skills, and readiness of students to face life's challenges. Within this framework, schools as formal educational institutions have a great responsibility to manage all the resources they have effectively so that educational goals can be achieved optimally. The success of schools in carrying out their functions is highly determined by the quality of management applied. Effective school management cannot be separated from the application of systematic and sustainable principles of education administration. Educational administration plays a role as a foundation in regulating various school activities, ranging from program planning, resource organization, implementation of educational activities, to supervision and evaluation. Without good educational administration, school management tends to run undirected, poorly coordinated, and difficult to achieve maximum results. Therefore, education administration is a key element in creating professional and quality-oriented school governance. In the dynamics of modern education, schools are faced with various increasingly complex demands. Changes in education policies, information technology developments, and increasing public expectations for the quality of educational services require schools to be managed in a more adaptive and innovative manner. This condition requires an education administration system that is able to respond to changes quickly and

appropriately. Schools are no longer enough to just run administrative routines, but must be able to manage educational organizations strategically and sustainably.

The administrative structure of an educational institution is comparable to that of other types of organizations. However, in reality this administrative structure uses different techniques. Teachers are very important for school operations. They work with madrasah staff, facilities and infrastructure, students, and their interactions with the community, organizing, coordinating, and evaluating curriculum activities. They also assist in making and implementing madrasah policies. This is a task they have. (Huda, 2022). The overall purpose of education administration is to manage collaborative efforts from various education-related parties by utilizing materials and human resources. In general, the purpose of administration is to facilitate the implementation of an effective teaching and learning process, leading to the development of an educational administration management system. (Khrisfison, 2023). Effectiveness comes from the verb "effective" which means achieving success according to the goals to be achieved. (Humaedi, 2016) Effectiveness is the extent to which a system achieves goals. In the management of school resources through the management and utilization of existing resources, including educators, education personnel, facilities and infrastructure to achieve school goals. In addition, the school environment must support learning activities and the outputs produced by the school can be beneficial to the community as a whole. (Kristiawan et al., 2017). However, the reality on the ground shows that the implementation of the concept of education administration has not been fully running optimally in various schools. There are still schools that face problems such as weak program planning, lack of coordination between work units, poorly organized administration, and lack of evaluation of the implementation of school activities. These problems often have an impact on the low performance of the school organization and the lack of optimal achievement of educational goals. This condition shows that the understanding and application of educational administration still requires serious attention.

Education administration has a very high urgency in the implementation of education because it functions as a system that regulates, coordinates, and controls all educational activities so that they run effectively and efficiently. Without good educational administration, the school management process tends to run undirected, uncoordinated, and difficult to achieve the educational goals that have been set. Education administration is the foundation for planning, implementing, and evaluating educational programs so that every activity can be carried out systematically and sustainably. The urgency of education administration can also be seen from its role in optimizing the use of educational resources, both human resources, finance, and facilities and infrastructure. Through well-organized educational administration, schools can allocate resources appropriately according to needs and priorities, so as to avoid waste and improve work efficiency. Educational administration allows schools to manage educators and education personnel professionally, place individuals according to their competencies, and create harmonious work coordination.

In addition, education administration has an important role in improving the quality of education management and services. A good administrative system supports the creation of transparent and accountable school governance, thereby increasing public trust in educational institutions. Education administration also functions as a tool for quality control through continuous supervision and evaluation mechanisms. With systematic evaluation, schools can identify weaknesses in management and make continuous improvements to improve the quality of education. In the context of the development of modern education, the urgency of educational administration is increasing in line with the complexity of the challenges faced by schools. Changes in education policies, demands for public accountability, and the development of information technology require schools to be managed professionally and adaptively. Education administration serves as a strategic instrument that helps schools respond to these changes in a planned and measured manner. Thus, education administration

not only functions as a technical support, but also as a key factor in realizing effective, quality, and goal-oriented school management.

The effectiveness of school management is closely related to the ability of school leaders to apply the concept of educational administration. The principal has a strategic role as the main driving force in managing the school organization. Not only acting as administrators, school principals are also required to have adequate managerial and leadership skills. These abilities are needed to plan school programs, coordinate the implementation of activities, and conduct systematic supervision and evaluation. Effective leadership will encourage the creation of a productive work culture oriented towards improving the quality of education. In addition to the role of the principal, the success of educational administration is also determined by the active participation of teachers and education staff. Teachers as the main implementers of the learning process have an important role in supporting the effectiveness of school management through involvement in the planning, implementation, and evaluation of educational programs. Harmonious cooperation between school principals, teachers, education staff, and other stakeholders will strengthen the education administration system and create more effective school management. Education administration that is implemented consistently and planned will have a positive impact on the quality of school management. Schools that have a good administrative system tend to be able to manage educational activities in a more orderly, transparent, and accountable manner. In addition, the implementation of effective educational administration can also improve work efficiency, reduce resource wastage, and strengthen the accountability of educational institutions to the public.

Based on this description, it can be understood that the application of the concept of education administration has a very important role in increasing the effectiveness of school management. Studies on the implementation of educational administration are relevant to be carried out in order to gain a deeper understanding of how the concepts of educational administration can be implemented in real life in school management. Therefore, this article aims to examine the application of the concept of educational administration in improving the effectiveness of school management as an effort to support the achievement of educational goals optimally.

## **Method**

This research uses a qualitative approach with the type of library research, namely by examining and analyzing various scientific literature that is relevant to the topic of educational administration and the quality of school management. Data sources are obtained from reference books, scientific journal articles, and related documents that discuss concepts, theories, and results of previous research on education administration. The collected literature is analyzed descriptive-analytically by examining the content, comparing the views of experts, and synthesizing the findings of previous research to build a comprehensive understanding. The theories and concepts found are used as a reference in explaining and analyzing the role of education administration in improving the effectiveness and quality of school management, as well as developing new conceptual ideas that can enrich scientific studies in the field of educational administration.

## **Results and Discussion**

### **Application of the Concept of Educational Administration**

The results of the study show that the application of the concept of education administration has a significant influence on the effectiveness of school management. Education administration plays a role as a system that directs all school activities to run in a planned, coordinated, and oriented manner towards achieving educational goals. Based on the results of the literature review, schools that consistently implement educational

administration tend to have more orderly and structured governance, so that they are able to optimize the use of their resources. This condition shows that education administration is not just an administrative activity, but a strategic instrument in school management. In the context of planning, education administration is the main basis in the preparation of school work programs. A systematically prepared planning allows schools to set clear and realistic development directions according to their needs and potential. The results of the study show that planning based on education administration encourages the creation of school program continuity, both in the short and long term. Careful planning also helps schools in anticipating various challenges and changes that occur in the world of education. This is in line with the view of Sagala (2018) who stated that educational planning is the first step that determines the success of the management of educational institutions as a whole.

The application of the concept of educational administration also affects the clarity of organization in schools. Good organization is reflected in the clear division of duties and authorities as well as a coordinated working relationship between school residents. The results of the study show that the education administration that is effectively implemented is able to create a functional school organizational structure and support the smooth implementation of the program. This clarity of organization encourages an increased sense of responsibility and accountability of educators and education staff in carrying out their duties. This finding is in line with the opinion of Engkoswara and Komariah (2015) who affirm that organizing in education administration aims to create harmonious and productive cooperation in school organizations. At the implementation stage, the education administration functions as a controller so that school programs can be implemented in accordance with the planned that has been set. The results of the study show that a well-organized administration helps schools in maintaining the consistency of the implementation of educational activities. The implementation of the program supported by a clear administrative system makes it easier for schools to monitor and control every activity that takes place. This condition allows the school to immediately make adjustments if obstacles are found in the implementation of the program. Mulyasa (2017) stated that the effective implementation of educational administration reflects the managerial ability of schools to mobilize all educational resources optimally, and the findings of this study reinforce this view.

In addition, the application of the concept of educational administration also makes an important contribution to the implementation of supervision and evaluation. The results of the study show that education administration allows schools to carry out systematic and continuous supervision of the implementation of programs and the performance of school residents. Evaluations carried out in a planned manner provide an objective picture of the successes and weaknesses in school management. The information from the evaluation results is then used as a basis for decision-making and follow-up planning. According to Purwanto (2019), supervision and evaluation are an integral part of education administration that functions as a quality control tool, and the results of this study show that these functions run effectively when education administration is implemented consistently. Furthermore, the results of the study show that the implementation of education administration has an impact on improving the quality of school management as a whole. Schools that implement education administration well tend to have a more conducive, transparent, and accountable work climate. This condition encourages the active participation of teachers and education staff in school management and strengthens a professional work culture. Usman (2019) emphasized that the quality of school management is greatly influenced by the quality of education administration implemented, and the findings of this study support this view by showing that there is a close relationship between education administration and the effectiveness of school management.

Overall, the results and discussion of this study confirm that the application of the concept of educational administration is a key factor in increasing the effectiveness of school management. Educational administration that is implemented in a planned, organized, and sustainable manner can be the main foundation in realizing professional school management and oriented towards improving the quality of education. These findings show that education

administration has a strategic role not only in supporting the smooth operation of schools, but also in improving the quality of education as a whole.

### **The Concept of Educational Administration in Improving the Effectiveness of School Management**

The results of the study show that the application of the concept of educational administration has a very important role in increasing the effectiveness of school management. Education administration functions as a system that regulates and coordinates all school activities so that they run in a directed, planned, and oriented manner towards achieving educational goals. Based on the literature review, it was found that schools that consistently apply the principles of education administration tend to have more orderly, efficient, and sustainable governance than schools that have not implemented them optimally. This shows that education administration cannot be separated from efforts to improve the quality and effectiveness of school management. In the context of planning, education administration is the main foundation in the preparation of school work programs. The results of the study show that planning prepared based on the concept of educational administration allows schools to have clear directions and goals. The planning includes the formulation of the school's vision and mission, the determination of educational goals, and the preparation of programs tailored to the needs and potential of the school. Systematic planning helps schools in determining the priorities of activities and allocating resources appropriately. Sagala (2018) emphasized that good educational planning is a strategic step to ensure the achievement of educational goals effectively and efficiently. The findings of this study strengthen this view, where planning based on education administration has been proven to be able to improve the regularity and continuity of school programs.

Educational administration has a strong and direct correlation to the effectiveness of school management because it functions as a system that regulates all managerial processes in educational institutions. Effective school management is highly dependent on the quality of educational administration implemented, especially in the aspects of planning, organizing, implementing, and supervising and evaluating. A well-run educational administration allows schools to have clear directions and objectives, a structured division of tasks, and a coordinated work mechanism. This condition encourages the creation of order and efficiency in school management, so that every educational activity can be carried out optimally and in harmony with the goals that have been set. In addition, education administration plays a role as a quality controller that affects the quality and effectiveness of school management in a sustainable manner. Through an organized administrative system, schools can monitor and evaluate the implementation of programs and the performance of school residents objectively. Evaluations based on educational administration assist schools in identifying weaknesses and obstacles in management, as well as being the basis for decision-making and continuous improvement. Thus, the better the implementation of education administration, the higher the level of effectiveness of school management, because the entire management process runs in a measurable, accountable, and oriented manner to improve the quality of education.

In addition, the results of the study show that the application of the concept of educational administration has an impact on the clarity of organization in school management. Good organization is reflected in the existence of a clear organizational structure, proportional division of duties, and a coordinated working relationship between school residents. Educational administration assists schools in establishing the roles and responsibilities of each individual according to their competencies. This condition encourages the creation of harmonious cooperation and reduces the potential for overlapping tasks. Engkoswara and Komariah (2015) stated that organizing in education administration aims to create work integration in educational organizations, so that each element can contribute optimally. The results of this study show that effective organization contributes directly to the smooth operation of schools. At the implementation stage, the education administration plays the role of a controller so that all school programs and activities can be carried out in accordance with

the planned that has been set. The results of the study show that schools that have a well-organized administrative system are able to carry out educational programs more consistently and in a more targeted manner. The education administration assists schools in documenting activities, monitoring program implementation, and identifying obstacles that arise in the field. With a clear administrative system, schools can make adjustments and improvements in a timely manner. Mulyasa (2017) stated that the effective implementation of education administration reflects the school's managerial ability in mobilizing all educational resources. The findings of this study show that education administration functions as a link between planning and the achievement of expected results.

The results of the study also show that the application of the concept of educational administration contributes significantly to the implementation of supervision and evaluation in school management. Education administration allows schools to systematically supervise the implementation of programs and the performance of school residents. A planned evaluation provides objective information on the success rate of the program and the weaknesses that need to be improved. The information from the evaluation results is the basis for decision-making and follow-up planning. Purwanto (2019) emphasized that supervision and evaluation are an integral part of education administration which functions as a quality control tool. The results of this study show that evaluation based on education administration is able to encourage continuous improvement of the quality of school management. Furthermore, the results of the study show that the implementation of education administration has an impact on improving the work culture and professionalism of school residents. Schools that consistently implement educational administration tend to have a more conducive, transparent, and accountable work climate. Education administration encourages openness in resource management and strengthens a sense of shared responsibility in achieving school goals. This condition increases the participation of teachers and education staff in school management, so that more effective collaboration is created. Usman (2019) stated that the quality of school management is greatly influenced by the quality of the educational administration implemented, and the findings of this study strengthen this view.

In relation to the effectiveness of school management, the results of the study show that education administration plays a strategic instrument in improving the quality of educational services. Effective school management is reflected in the school's ability to achieve educational goals, utilize resources optimally, and create a conducive learning environment. Educational administration assists schools in harmonizing all management components, ranging from student management, educators, curriculum, to facilities and infrastructure. Thus, education administration is the main foundation in realizing professional and quality-oriented school management. Overall, the results and discussion of this study confirm that the application of the concept of education administration has a real contribution in increasing the effectiveness of school management. Education administration that is implemented in a planned, organized, and sustainable manner is able to create more effective, efficient, and accountable school governance. These findings show that education administration not only functions as a support for school activities, but also as a determining factor for the success of school management and the overall improvement of the quality of education.

## **Conclusion**

The conclusion of this study emphasizes that the application of the concept of educational administration is a fundamental element in improving the effectiveness of school management. Education administration that is applied systematically and sustainably can be the foundation in directing the entire school management process, starting from program planning, resource organization, implementation of educational activities, to supervision and evaluation. The implementation of good education administration encourages the creation of order, efficiency, and accountability in school management, so that every educational activity can run according to the goals that have been set. In addition, education administration also plays a role in building a professional work culture, improving coordination between school

residents, and optimizing the use of educational resources. Thus, education administration not only functions as an administrative tool, but also as a strategic instrument that contributes directly to improving the quality and effectiveness of school management as a whole.

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